BRILL

Instructions for Authors

Scope

Arab Law Quarterly (*ALQ*) is the leading English language scholarly publication on all matters relating to the law and legal systems of the 22 states in the Arab League. It is indispensable not only for Arab law scholars, but also for those working in the fields of Middle Eastern law, Islamic law, and comparative law. The subject areas covered within the Journal include:

1. Comparative works involving states both within and beyond the Arab world.
2. Works focused on law in a single state within the Arab world, or a single subjurisdiction within an Arab state.
3. Works describing the implementation of Islamic law in one or more Arab states.
4. Works describing Islamic finance or Islamic law in a manner that is directly relevant to one or more Arab states.
5. Works describing the implementation of international treaties or covenants in one or more Arab states.
6. Jurisprudential or legal trends within the Arab world.
7. Regional treaties of interest within the Arab world.
8. Studies of court systems and judiciaries within the Arab world.
9. Studies of legislatures and legislative process within the Arab world.
10. Constitutionalism in Arab states.

The Journal prefers contributions that are of contemporary relevance, but will consider articles of a historical nature that are likely to have significant scholarly impact. In addition to full length research articles, the Journal publishes shorter reviews and commentaries on recent case law or new legislative acts in its 'Current Developments'-section. Contributions to this section may discuss either a single notable court decision in any legal field, or a series of relevant judgments signifying noteworthy jurisprudential or legal trends in the Arab world. Similarly, contributions may address and contextualize one or more pieces of relevant recent legislation and its broader implications for the applicable branch of law. The Journal also publishes a section containing book reviews of recently published books and review essays of one or more recent books. Finally, the Journal publishes a single symposium issue each year on a broad subject matter of interest to the Arab world. Articles in *Arab Law Quarterly* represent the views of their authors, and do not necessarily reflect the views of the Editor in Chief or the members of the Editorial Board.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Online Submission

ALQ uses online submission only. Authors should submit their manuscript online via the Editorial Manager (EM) online submission system at: editorialmanager.com/alq. First-time users of EM need to register first.

Prior to submission, authors are encouraged to read these 'Instructions for Authors' to ensure that the paper follows the journal style, as well as the EM instructions available by following the above link and clicking on the 'help' icon in the top left-hand menu on the page. Online submission considerably shortens overall publication time. When submitting via the website, you will be guided stepwise through the creation and uploading of the various files.

Please upload source files in word and not only pdf files. Any figure files should be uploaded separately, and should have high density of at least 300-600 dpi at a size suitable for printing.

The revised document is uploaded the same way as the initial submission. The system automatically generates an electronic (PDF) proof, which is then used for reviewing purposes. All correspondence, including the editor's request for revision and final decision, is sent by e-mail.

Double-blinded Peer Review

ALQ uses a double-blind peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page that includes the full title of the manuscript, the names and complete contact details of all authors, the abstract, keywords, and acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymised.

Files

Files to be uploaded should be source files (.doc; .docx, etc.) and not only pdf files. If you have appreciable amounts of Arabic in your paper, please also upload a pdf of the file.

Choosing the Article Types

Regular articles should be uploaded as 'Articles'.
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Contact Address

For any questions or problems relating to your manuscript please contact the Editorial Office at: alq@brill.com. For eventual questions about Editorial Manager, authors can also contact the Brill EM Support Department at: em@brill.com.

Submission Requirements

Language

Authors are asked to write in British English. The author is responsible for ensuring that grammar and spelling are correct in the language used. Punctuation and spelling should be adapted according to the language in question. Please use both an up-to-date virus checker and the spelling checker before submission of your manuscript.

Transliteration

We strongly suggest that authors download our free font, the Brill, which is Unicode friendly, see brill.com/about/brill-fonts. Transliteration of Arabic words and phrases should be adapted to the transliteration table as provided in the guidelines on p. 7 of these instructions. All transliterated Arabic text should be spelled consistently throughout and given in *italics*.

Arabic in the Text

In order to incorporate any Arabic text in your article correctly please go to: brill.com/sites/default/files/special_scripts_handling_arabic.pdf. Authors should use the transliteration table on p. 6 of these instructions.

Length

Articles should be no longer than 20,000 words, and no shorter than 7500 words.
Contributions to the 'Jurisprudential Trends'-section should be up to 7,500 words long, and will ideally be submitted alongside original source material (i.e., the case law or legislative act in question) for review purposes. Book reviews and review essays should be between 1500-3000 words in length.

Manuscript Structure

Everything in the manuscript should be flush left.
The title should appear on the first page of the manuscript, followed by the name and complete contact details of the author(s), including address(es), and e-mail address(es).

Abstract

The contribution should start with a short abstract of no more than 150 words in one paragraph.

Keywords

3-8 keywords should be given.

Instructions for Authors

Body text
As little formatting as possible should be used. Use italics sparingly for emphasis and for transliterated Arabic words. Please do not underline or use all capital letters.

Headings
All major words in headings should begin with capital letters and are flush left. There are three levels of headings:

First level: 2 white lines above, 1 below, heading text and number are bold:

1   Introduction

The text.

1.1   *The Second Order Heading*
The text.

1.1.1   The Third Order Heading
The text starts.

The first sentence after a heading begins flush left. The following and succeeding paragraphs are indented.

References and Footnotes
This journal uses footnotes and not endnotes. All bibliographical information should be given in these footnotes and it should be as complete as possible. Footnotes should end with a full stop. They should be placed *after* punctuation and eventual quotation marks: ,[1] ;[1] .[1]

Ibid. *and* Supra *Note*
The first time you cite a source, use the entire citation as completely as possible in the footnote. Thereafter cross-citation may be used:
  – *Ibid.,* as an abbreviation for *ibidem,* may be used for a second footnote that is identical to the one directly above it. If the reference is the same, but to a different page number, then use: Surname, *ibid.,* p. x
  – A reference to an earlier footnote can be given with: Surname, *supra* note x at xx.
  – Use '*cf*' for 'compare'.

Instructions for Authors

Journal Article
A. Author, 'The title of the journal article', *Journal Title* 70(1) (2020): 1-10.
Where a doi number is available, please insert it.

Book
A. Author & B. Author, *The Title of the Book* (Place: Publisher, 2020), 25 *et seq.*
Up to three authors is as above, four and more use A. Author et al.

Edited Book
A. Author & B. Author, 'The title of the chapter in the book', in A. Editor (ed.), *The Title of the Book* (City: Publisher, 2020) 86.

Conference Proceedings
A. Author, B. Author & C. Author, 'The title of the article', in *Proceedings of the Xth International Conference on Something —TITLE '2020* (City, 2020).

PhD (MSc, etc.) Thesis:
A. Author, *The Title of the Thesis*, MSc Thesis, Department of Something, University, City, 2020.

Online Source
A. Author, 'The title of the online article', online at: http://www.somereference.com, accessed 1 January 2020.

Quotations
Indent quoted material that is 3 lines long or longer, do not use quotation marks for such 'block quotes'. Shorter quotes may be placed within the text. Use single quotation marks for the first level of quotation, and double quotation marks for quotations within quotations. Note that punctuation (full stops (.), question marks (?), etc.) appears outside the quotation marks, unless an entire sentence is being cited: '…'.

Figure Files
Figures should be uploaded as separate files. All figures should be submitted as source files in .eps, .tif, or .jpg format, at a format suitable for the typesetting area of the journal which is 11.5 x 18 cm. The resolution of these files should be at least 300 dpi for half-tone figures, and 600 dpi for line drawings. Number the files, and indicate in the manuscript where they are to appear (Fig. 1 here).
All figures and tables should be cited consecutively in the text. Lettering size for any text in a figure should be the same for all figures in the article. The text in a figure must be legible, and should not be smaller than corps 7.

Tables

Any tables to be published, should be in a format suitable for the typesetting area of the journal, which is 11.5 x 18 cm.

Book Reviews

In general, *ALQ* does not accept unsolicited book reviews.
Book reviews should follow the journal style regarding headings and footnote references.
The top of the review should start as follows.

An Author, *The Title of the Book.* City: Publisher, 2020. 350 pp. ISBN: 978-x-xxx-xxxxx-x, $150.00

The name, affiliation and e-mail address of the reviewer goes at the very end of the review, flush left. For additional information, please contact the Book Review Editor, Abdullah Aloaudh, e-mail: abdalodah@gmail.com.

Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to each author by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned within 7 days of receipt to the journal manager.

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Arabic Transliteration Table

Arabic	sAts	Unicode	Arabic	sAts	Unicode	Arabic	sAts	Unicode
ا	a, ā	0101	ط	ṭ	1E6D	ى	ā	0101
ب	b		ظ	ẓ	1E93	ي	ī	012B
ت	t		ع	ʿ	02BF	و	ū	016B
ث	ṯ	1E6F	غ	ġ	0121	◌	a	
ج	ǧ	01E7	ف	f		◌	i	
ح	ḥ	1E25	ق	q		◌	u	
خ	ḫ	1E2B	ك	k		◌	ai	
د	d		ل	l		◌	au	
ذ	ḏ	1E0F	م	m		◌	īy	012B
ر	r		ن	n		◌	ūw	016B
ز	z		ه	h		ة	a, ah, āh, at, āt	0101
س	s		و	w, ū	016B			
ش	š	0161	ي	y, ī	012B			
ص	ṣ	1E63	ء	ʾ	02BE			
ض	ḍ	1E0D						

Unicode hexadecimal values of uppercase transliteration characters													
Ā	Ḏ	Ḍ	Ǧ	Ġ	Ḥ	Ḫ	Ī	Š	Ṣ	Ṯ	Ṭ	Ū	Ẓ
0100	1E0E	1E0C	01E6	0120	1E24	1E2A	012A	0160	1E62	1E6E	1E6C	016A	1E92