Scope

*Bijdragen tot de Taal-, Land- en Volkenkunde* (Journal of the Humanities and Social Sciences of Southeast Asia and Oceania (BKI)), now more than one-and-a-half centuries old, is an interdisciplinary journal on Southeast Asia, with a strong focus on Indonesia. The editors especially welcome articles on anthropology, history, political science, law, sociology, social geography, development studies, urban studies, literature, linguistics, socio-linguistics and economics. Articles requiring significant technical knowledge from our readers are considered more suited to a disciplinary journal and will not be accepted by the *Bijdragen*. Submissions about topical issues can be treated with high priority and ‘overtake’ articles brought to our attention earlier. This is a fully Open Access journal, which means that all articles are freely available, ensuring maximum, worldwide dissemination of content, in exchange for an Article Publication Charge. As the journal receives a subvention for publication from the learned society Vereniging KITLV (NL), the Article Publication Charge is waived. For more information visit the Brill Open dedicated webpage.

Open Access

*Bijdragen tot de Taal-, Land- en Volkenkunde* (Journal of the Humanities and Social Sciences of Southeast Asia and Oceania) is a fully Open Access journal, which means that all content is freely accessible online. All articles are published under a non-exclusive Open Access licence in exchange for an Article Publication Charge. This journal is fully sponsored by the learned society Vereniging KITLV (NL), therefore the APC is waived. The author(s) keep full copyright and give Brill permission to publish by signing a special Brill Open Consent to Publish. The Brill Open Consent to Publish will be sent to you by the desk-editor responsible. For more information on Brill Open go to: [brill.com/brillopen](http://brill.com/brillopen) or contact [brillopen@brill.com](mailto:brillopen@brill.com).

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill’s publication ethics, which may be downloaded here: [brill.com/page/ethics/publication-ethics-cope-compliance](http://brill.com/page/ethics/publication-ethics-cope-compliance).

Online Submission

*BKI* uses online submission only. Authors should submit their manuscript online via the Editorial
Instructions for Authors

Manager (EM) online submission system at: editorialmanager.com/bki.
First-time users of EM need to register first. Go to the website and click on the "Register Now" link in the login menu. Enter the information requested.
When you register, select e-mail as your preferred method of contact. Upon successful registration, you will receive an e-mail message containing your Username and Password. If you should forget your Username and Password, click on the "Send Username/Password" link in the login section, and enter your first name, last name and email address exactly as you had entered it when you registered. Your access codes will then be e-mailed to you.
Prior to submission, authors are encouraged to read the “Instructions for Authors.” When submitting via the website, you will be guided stepwise through the creation and uploading of the various files. A revised document is uploaded the same way as the initial submission. The system automatically generates an electronic (PDF) proof, which is then used for reviewing purposes. All correspondence, including the editor’s request for revision and final decision, is sent by e-mail.

Double-blind Peer Review

BKJ uses a double-blind peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article, you will be asked to submit a separate title page, which includes the full title of the manuscript plus the names and complete contact details of all authors, the abstract, keywords, and any acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymized.

Contact Address

For any questions or problems relating to your manuscript please contact the editor-in-chief, Marieke Bloembergen: bloembergen@kitlv.nl.
For eventual questions about Editorial Manager, authors can also contact the Brill EM Support Department at: em@brill.com.

Book Reviews

Correspondence regarding book reviews should be sent to:
Tom Hoogervorst and Susi Moeimam
KITLV, P.O. Box 9515, 2300 RA Leiden, The Netherlands
Fax +31 - 71 – 5272638; e-mail: hoogervorst@kitlv.nl; moeimam@gmail.com
Submission Requirements

Length
Articles may not exceed 12,000 words, including notes and bibliography (about 25 pages in print).

Language
The author is expected to ensure that his/her contribution is written in grammatically and stylistically correct British English (centre, honour, realize, organize). Authors whose first language is not English are strongly recommended to have their texts checked for grammar, spelling and style by a native speaker before submitting their final versions.
Do not add an s to form the plurals of nouns taken from Indonesian languages, which do not form the plural in this way. It should be clear from the context if the plural sense is intended.

Diacritics
Indicate any unusual diacritics or special (e.g., phonetic) symbols in the margin and explain them in detail, including a typeset sample, so that they may be reproduced accurately in print.
For all diacritics and special symbols, the Palatino font should be used; for those which cannot be reproduced in this font, alternatives available in this font should be used.

Spelling of Proper Names
Indonesian personal names are to be left in the original spellings, even though these spellings might be outdated today. Similarly, names of newspapers, periodicals and organizations, titles of officials, and the like, are to be given in their contemporary spellings (with English translations in parentheses, where necessary), for example: Boedi Oetomo, Tjokroaminoto, Bataviaasch Genootschap, Hollandsch-Inlandse School, Residentie Verslag. Indonesian geographical names are to be given in their modern spellings.

Dates and Numbers
Dates in the text: 17 August 1945; dates in footnotes and the bibliography: 17-8-1945. Numbers from one to ten should be spelled out; higher numbers, percentages and measurements should be given as numerals (3 km, 6%).

Figures, Tables and Maps
If your manuscript contains figures or tables, upload them as separate documents, number the figures and tables consecutively, and refer to them in the text (Figure 1, Figure 2, Table 1, Table 2, etc.). Do not include the figures and tables themselves in the manuscript. Indicate in the manuscript where about you would like to see the figure or table included if the manuscript is accepted for publication.
Maps can be called a figure (and numbered as such).
Instructions for Authors

For all images (line drawings, photographs, maps), please use high resolution source files: min. 300 dpi for photographs, min 600 dpi for linework images. This is the minimum resolution required at the dimensions of which the images should eventually be reproduced. Please bear in mind that the images themselves should also be of high quality (e.g. the images should be clear and sharp and any text in the images should be sharp and legible). Give the caption and the source of the figure in the main text (exactly at the point where you indicate: ‘Figure x about here’).

Tables should be self-contained and complement, but not duplicate, information contained in the text (and vice versa, the text should not duplicate information in a table). Tables can be submitted as a Word file with the caption on top of the table and the source at the bottom.

Manuscript Structure

General
- All contributions (articles) should be double-spaced throughout, with ample margins.
- Do not use indentation at the beginning of a new paragraph.
- Avoid word division at the end of a line.
- When referring the reader to another part of your article, refer to the section (number), not to the page number.
- Avoid abbreviations, in particular e.g., etc., cf., op cit., and i.e.
- When established abbreviations for names of institutes and journals (such as KITLV, ARA, LIPI, BKI) must be used, provide the complete name upon first use.

Abstract and Keywords
The article must contain an abstract of about 150 words and 2-6 keywords.

Headings
Format headings as follows:

The First Level Heading
The Second Level Heading
The Third Level Heading

Text Citations
Source citations referring to no more than three works are to be placed in brackets in the text, as follows: (De Jonge 1980:234-5; Manuel and Baier 1986).
Footnotes

Other notes, including references to archival sources, webpages, and references to more than three works, will appear as footnotes at the bottom of the page. Give exact page numbers in source citations, avoiding such abbreviations as op. cit., loc. cit., ibid., f., ff., and passim.

Bibliography

Give the bibliography the caption ‘References’. In the bibliography should be listed all, and only, works cited in the text, in alphabetical order according to authors' surnames and chronologically per author. Where an author has more than one publication for any given year, these should be mutually distinguished by adding the letters a, b, c, etc., after the date. For the bibliography adhere to the examples given below, or check the following rules for details.

- Indonesian composite names are alphabetically listed as if they have a western surname (for example Sartono Kartodirdjo is listed under K).
- Dutch names with a prefix, such as Van Mook or De Jonge, are never listed under the V or D in the bibliography, but (in these particular examples) under the M and J respectively.
- Abbreviations must not be used. In the case of plural authorship, give the names of all the authors, unless there are four or more, when only the name of the first author should be stated and the words ‘et al.’ added.
- Refer to reports of organizations without a known author by referring to the organization. Refer to publications without a known author or organization, by using between one and three words from the title that form a coherent whole.
- Give the full title and sub-title of each work, separating the sub-title from the main title by a colon. Nouns, adjectives, adverbs and numerals in titles of journals are written in capitals; the titles of books, articles in journals and chapters in edited books have capitals only for proper names and the first word of the title and the sub-title.
- For journals, indicate the volume number, only adding the number of the relevant issue if the page numbering begins anew in each issue of the volume.
- For articles in newspapers and periodicals without an author, refer to the title of the article and the newspaper (or periodical) in a footnote, followed by a comma and the date. No page number is required. For example: ('Pilih mana, Jokowi-Yusril atau Jokowi-JK?', Kompas, 16-3-2014; 'Atjeh-moorden', Java-Bode, 12-7-1933). Refer in the same way to a gazette or law (Staatsblad van Nederlandsch-Indië, 33/1948; Undang-Undang Pokok Agraria, UU 5/1960). These newspapers and periodicals do not need to be listed in the bibliography at the end. Articles in hardcopy newspapers and periodicals with a known author can be referred to as journal articles and are listed in the bibliography. Articles in digital newspapers and periodicals are referred to as electronic information in a footnote (see below) and not listed in the bibliography.
Consider music and film as if they are printed publications, referring to the performer in the case of records and CDs, and the director in the case of films and documentaries. When there are more than five different records, CDs or films in the bibliography, make a separate section Discography or Filmography.

References to e-books, and articles in e-journals can take the form of printed works; add the URL only if the publication exists in no other form than the e-source. A DOI (Digital Object Identifier) should be given when available.

References to other electronic information are made in footnotes, giving at least the URL, and between parentheses the date the web page was visited (accessed [date-month-year]), because the content of a Website is subject to change. If available add information about the author or the organization publishing the Website, the name of the Website or the name of the online document, and, when the Website is no longer updated, the year the Website was last modified. References to websites do not need to be listed in the Bibliography at the end of the article.

References to archival materials in the text are placed in footnotes, using the following order: item description, repository, collection name, and number of the item in the collection. When there is more than one reference to the same repository or the same collection, an abbreviation (given between parentheses after the first mention) can be used in the footnotes. In the description use names used in the source where possible. For example, Letter R.A.A. Hilman Djajadiningrat, Gouverneur Batavia, to Secretaris van Staat Binnenlandse Zaken, 11-3-1949 no 39, Arsip Nasional Republik Indonesia, Jakarta (ANRI), Algemene Secretarie 930; Laporan perjalanan Sukoso Wirjosaputro, Kementerian Sosial, Jogjakarta 12-12-1947, ANRI, Kementerian Sosial dan Perburuhan 1946-1950 7; Notulen meeting Raad van Beheer Centrale Stichting Wederopbouw 10-6-1950, private collection R.J. Clason. When there is at least one reference to archival material, the bibliography should be split in Unpublished Sources and Published Sources. The section Unpublished Sources lists the repositories and the collection names (with the above examples: Arsip Nasional Republik Indonesia, Jakarta, Algemene Secretarie, Kementerian Sosial dan Perburuhan 1946-1950; R.J. Clason, private collection).

Place any additional information concerning the nature of the publication (for instance, whether it is a thesis or an unpublished manuscript, and the series in which it has appeared) between square brackets.

Journal Articles
Instructions for Authors

Books and Dissertations

Chapters in Edited Books

Papers

Publication

Proofs
Upon acceptance, a PDF of the article proofs will be sent to authors by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process, only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are only accepted...
Instructions for Authors

with approval from the editor and then charged to the author. Proofs should be returned promptly. If proofs are not returned on time, the editors will send their own corrected proofs to the printers.

Consent to Publish
The author(s) keep full copyright and give Brill permission to publish by signing a special Brill Open Consent to Publish. The Brill Open Consent to Publish will be sent to you by the responsible desk-editor. More information on Brill Open can be found on brill.com/brillopen.