



Instructions for Authors

Scope

Central Asian Affairs (CAA) is a peer-reviewed journal that is published quarterly. It aims to feature innovative social science research on contemporary developments in the wider Central Asian region. Its coverage includes Central Asia, Afghanistan, the Caucasus, Xinjiang, neighboring powers (China, Iran, Pakistan, India, Russia, Turkey), and the role of leading international powers and donors in this region. *Central Asian Affairs* informs scholarly discourse and policy discussions on the region by engaging experts from across the academic arena, drawing on a diverse array of disciplines including political science, sociology, anthropology, economics, development studies, and security studies.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Online Submission

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Prior to submission, authors are encouraged to read the entire 'Instructions for Authors'. When submitting via the website, you will be guided stepwise through the creation and uploading of the various files. A revised document is uploaded the same way as the initial submission. All correspondence, including the editor's request for revision and final decision, is sent by e-mail.

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abstract and the keyword texts, and any acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymized.

File Format

In any word processor: save and send the file in RTF format or Word .doc format. Use a Unicode font, preferably the BRILL font (free download from: brill.com/page/BrillFont/brill-typeface). If you use other fonts: send them along with the text file.

Contact Address

For any questions or problems relating to your manuscript, please contact the Editor by e-mail at: laruelle@gwu.edu. For eventual questions about Editorial Manager, authors can also contact the Brill EM Support Department at: em@brill.com.

Submission Requirements

Language

Manuscripts should be written in English. Spelling (British or American) should be consistent throughout. See also the note on punctuation in quotations below. Where both -ise and -ize spellings are possible, the latter should be used, e.g. in standardize, italicize, realize; but note that exercise, circumcise, compromise and many other words must be spelled with -ise.

The text must be grammatically correct and in good literary style.

Gender-inclusive language should be used; e.g. “the reader” must generally be referred to as “he or she” or “she or he” (not “he/she” or “she/he”); “humanity,” “people”, etc. should be used rather than “man” as a generic term.

Transliteration

For transliteration from Cyrillic, use the Library of Congress romanization table: loc.gov/catdir/cpsd/roman.html.

Non-Roman Scripts and Non-English Accents

Use of Cyrillic and Greek quotations is allowed. In non-English texts, diacritical marks should be used as appropriate (e.g. in German, umlauts should always be used where required, rather than spelling with an extra “e”; however, the Ringel-ß may be rendered by “ss”). Capitalized letters in French should not be accented.



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Length

Articles should generally consist of 7500-10000 words, book discussions: 1000-2000 words. Manuscripts should be complete, including all necessary footnotes, bibliographical references, tables, et cetera.

Manuscript Structure

General

Keep formatting to an absolute minimum. Consistently use either underlining only or *italics* only in your files to format the text to be typeset as italics. Mark every other layout element (e.g., block quotations, tables) in the print-out. Indent paragraphs with a single tab.

Articles should be typewritten, or in the form of a clear printout from a word-processor, on A4 or American-standard white paper, double-spaced (including footnotes, which should preferably appear at the bottom of the page), and on one side of the paper only.

Abstract and Keywords

On the first article page, after the author's name and affiliation there should be an abstract or summary of the article in not more than 150 words. Four to eight keywords should be provided and placed below the abstract.

Headings

Headings should be flush left, in **bold** and preferably unnumbered.

Quotations

Quotations of more than four lines, which will be set as indented text in smaller type and line spacing, should not be preceded and followed by quotation marks, and should be double-spaced. British and American styles are both acceptable: British style uses single quotation marks for the first level of quotation and double quotation marks for quotations within quotations.

American style uses double quotation marks for the first level of quotation and single quotation marks for quotations within quotations. Note that in British-style quotations, punctuation appears outside the quotation marks, unless an entire sentence is being cited; in American-style quotations, punctuation appears within the quotation marks.

Footnotes

Notes will be typeset as footnotes rather than endnotes. A note number may be used only once: sub-numbering of notes (e.g., note 30a) is not acceptable. Footnotes should follow the *Chicago Manual of Style*, 15th edition. Footnotes should be double-spaced.



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Books

Books must include names of publishers. If no publisher or no date of publication is known, use n.p. or n.d.

First name Last name, *Title in Italics* (City: Publisher, date), 25-81.

Ibid., 123-25 (use Ibid for an immediate reference to the same work).

Use a shortened title for a later reference to the same book, e.g.:

Last Name, *Shortened Title*, 125-26.

Op.cit and *loc.cit* should not be used.

Editor: First Name Last Name, *Title in Italics*, ed. First Name Last Name (City: Publisher, Date), 381-402

Multivolume Work

First Name Last Name, *Title in Italics*, 5 vols. (City: Publisher, Dates), 3: 100-104

Journal

First name Last name, "Title of article," *Journal Title in Italics* 94, no. 3 (Fall 2019): 246-51.

Archives

Full Title of Archive (RGADA), and in italics *f.* 1609, *op.* 1, *l.* (or) *ll.* 6-7.

References to document numbers and their pages should read first the page followed by the number in parenthesis: *ASEI*, 25 (no. 6).

Pagination: do not use p. or pp. Volume numbers are followed by a colon and page.

Numbers ending in multiples of 100, use all digits: 100-102; 1200-1213

Numbers in 101 through 109, 201 through 209, etc.: 101-2, 1201-13

Citations in Text and Notes

Use the *social-scientific style*, in combination with a separate bibliography in the social-scientific style (see below).

References in text: (von Rad 1975: 57) (Replöh 1969; Rohrbaugh 1987: 103-19) (Dewey 1989: 1 n. 2).

Bibliography

Bibliography are not necessary, but when used they should follow *Chicago Manual of Style*.

Book

Last Name, First Name. *Title in Italics*. City: Publisher, Date.

Journal Article

Last Name, First Name. "Title of Article." *Title of Journal in Italics*. 94, No. 3 (Fall 2007): 235-84.



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Figures

Illustrations and photos, should be submitted in .tiff or .jpg format, scaled at 100%, with high resolution of at least 300 dpi (600 dpi is preferred). Number the files and clearly mark the spot where the photo should be inserted (“insert ill. 2”). Provide the captions at the very end of the article.

Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to the author by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly. The page proofs are read by the editor. The publisher reserves the right to charge authors for changes to proofs other than corrections of compositor’s errors.

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