



Instructions for Authors

Scope

The *Journal of Disability Studies in Education* (JDSE) is an interdisciplinary journal that focuses upon the experiences and outcomes of people with disabilities in education. JDSE focuses upon the overt and covert barriers to access to, and presence, participation and success in education for people with disabilities. JDSE will therefore examine the architecture and cultures of education across all sectors: early childhood education; elementary education; secondary education; higher education; vocational training and informal and alternative education provision.

Open Access

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Ethical and Legal Requirements

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Online Submission

The *Journal of Disability Studies in Education* now uses online submission only. Authors should submit their manuscripts via the Editorial Manager (EM) online submission system at: editorialmanager.com/jdse

Double-anonymous Peer Review

JDSE uses a double-anonymous peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page which includes the full title of the manuscript, plus the names and complete contact details of all authors, the abstract, keywords, and any acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymized.



Instructions for Authors

File Format

Text files should preferably be in either WordPerfect or Microsoft Word format and saved as .doc, .wpd, .txt or .rtf. Illustrations files should always be submitted separately as source files.

Contact Information

For any questions or problems relating to your manuscript please contact the Editorial office at:

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For questions about Editorial Manager, authors may contact: support-em@brill.com.

For additional information or if you need help in uploading your file(s), please visit the author tutorial or online help links on the right side of the log-in window.

Submission Requirements

Language

The Journal uses American English and the editors reserve the right to alter usage to that end. Simple sentence structures and clear expression are encouraged for the benefit of all readers, especially those for whom English is a second language.

Length

Articles should be between 6,000-8,000 words in length, except for commentary and responses.

Reviews of relevant books (including novels), films, conferences and festivals are also welcome, and should be 500-1,000 words, although longer reviews may be accepted by agreement. Reviews should be critical and not just summarize the content of the material reviewed.

Article Types

- i Research Articles (both qualitative, quantitative, and mixed methods)
- ii Case Studies
- iii Literature Reviews
- iv Meta-analyses. The journal will also include book reviews on occasion.

Manuscript Structure

Submissions should contain the following elements in this order:



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Title page file

1. Please submit a separate title page, which includes the full title of the manuscript, the names, e-mail addresses, affiliation of all authors, abstract and keywords.
2. Abstract (articles only). The abstract should provide a summary of the key points not exceeding 200 words.
3. Keywords (articles only). Up to 6 key words should be provided for the benefit of indexing and abstracting services.

Manuscript file

4. Title of manuscript, then the text. (See below for style guidelines)
5. Acknowledgements (if applicable). Contributors, collaborators, funders, publication contexts, etc.
6. References. Bibliography, human subjects' data, other.
7. Endnotes (if any). (See below for style guidelines)

Headings and Subheadings

Headings should be used at least every 7,000 characters or 1,000 words. Titles and subtitles must be clearly distinguished by their typography.

1 The First Level Heading

The text.

1.1 *The Second Level Heading*

The Text.

References

The journal uses APA style (7th edition) for literature references. Several convenient introductions and concise overviews are available on the web, e.g.:

- APA Citation Style Guide, 7th ed. by Williams College Libraries (quite concise): libguides.williams.edu/citing/apa;
- APA Formatting and Style Guide by the Online Writing Lab of Purdue University (more detailed): owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html;
- APA style website: apastyle.apa.org/;
- USC Libraries Research Guides: APA Style: libguides.usc.edu/APA-citation-style (7th ed. Based; a sample paper in APA style).



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References in the Text

Single Author: (Austin, 1998), or, if the author's name is mentioned in the narrative, only the date: Austin (1998), etc.

Two Authors: (Parker & Mokhesi-Parker, 1998) or Parker and Mokhesi-Parker (1998) as part of the narrative.

Reference List

Book (single author): Austin, J. H. (1998). *Zen and the brain: Toward an understanding of meditation and consciousness*. MIT Press.

Book (two authors): Calarco, M., & Atterton, P. (2009). *Animal Philosophy: Essential readings in continental thought*. Continuum.

Journal Article: Ko, C. H., Yen, J. Y., Liua, S. C., Huanga, C. F., & Yen, C. F. (2009). The associations between aggressive behaviors and internet addiction and online activities in adolescents. *Journal of Adolescent Health*, 6, 598-605. doi:10.1016/j.jadohealth.2008.11.011

Web Page: Centers for Disease Control and Prevention. (2009). 2009 H1N1 Flu ("Swine Flu") and You. Retrieved xx/xx/20xx from <http://www.cdc.gov/h1n1flu/qa.htm>

Please always add object identifiers (DOIs), if available.

Footnotes

Please use footnotes only if necessary; they should not be used instead of in-text citations. Notes should appear at the bottom of the page, with the numerical sequence running throughout the article. These should be kept to a minimum and identified by a superscript number.

Figures

Photographs and illustrations are very welcome. A minimum of 300 dpi resolution is required for photographs and illustrations. TIFF or JPEG files are preferred.

Line drawings and other diagrams should be in a camera-ready state, capable of reduction and a minimum of 600 dpi resolution is required.

All photographs and illustrations should be accompanied by a caption which should include the figure number, and appear in sequence, with an acknowledgement to the holder of the copyright, where necessary.

Quotations

Within paragraphs, quotations should be used sparingly and identified by single quotation marks.

Paragraph quotations (longer than 50 words) must be indented with an additional one-line space above and below, without quotes.



Publication

Proofs

Upon acceptance, an article proof will be sent to authors by e-mail to check carefully for factual and typographic errors. At this stage in the production process, only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly.

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