



Instructions for Authors

Scope

The *Journal of Egyptian History* aims to encourage and stimulate a focused debate on writing and interpreting Egyptian history ranging from the Neolithic foundations of Ancient Egypt to its modern reception. It covers all aspects of Ancient Egyptian history (political, social, economic, and intellectual) and of modern historiography about Ancient Egypt (methodologies, hermeneutics, interplay between historiography and other disciplines, and history of modern Egyptological historiography).

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Submission

JEH now uses online submission only. Authors should submit their manuscript online via the Editorial Manager (EM) online submission system at: editorialmanager.com/jegh. First-time users of EM need to register first. Go to the website and click on the "Register Now" link in the login menu. Enter the information requested. During registration, you can fill in your username and password. If you should forget your Username and Password, click on the "send login details" link in the login section, and enter your e-mail address exactly as you entered it when you registered. Your access codes will then be e-mailed to you.

Prior to submission, authors are encouraged to read the "Instructions to Authors." When submitting via the website, you will be guided stepwise through the creation and uploading of the various files. A revised document is uploaded the same way as the initial submission. The system automatically generates an electronic (PDF) proof, which is then used for reviewing purposes. All correspondence, including the editor's request for revision and final decision, is sent by e-mail.

Double-blinded Peer Review

JEH uses a double-blind peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page that includes the full title of the manuscript, the names and complete contact details of all authors, the abstract, keywords, and any acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript, figures, tables, *etc.*) should not contain any information concerning author names, institutions, *etc.* The names of these files and the document properties should also be anonymized.



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Contact Address

For any questions or problems relating to your manuscript please contact Editors-in-Chief Dr. Gianluca at: g.miniaci@gmail.com, Dr. Juan Carlos Moreno García at: jcmorenogarcia@hotmail.com, and Dr. Ellen Morris at: emorris@barnard.edu; or Dr. J.J. Shirley (Managing Editor) at: jj.shirley@gmail.com. For eventual questions about Editorial Manager, authors can also contact the Brill EM Support Department at: em@brill.com.

Submission Requirements

Language

Manuscripts will be accepted in English (British or American spelling), German, and French. Spelling in the language used should be consistent throughout.

For manuscripts written in English, formatting should follow American English style of punctuation. Periods and commas are to be placed inside quotation marks, while semi-colons and colons should be placed outside. Question marks and exclamation points should also be placed outside quotation marks, except where they are part of the quotation. Footnote numbers follow punctuation and quotation marks. In general, please consult *The Chicago Manual of Style*, 16th ed. (Chicago: University of Chicago Press 2010; also available online at chicagomanualofstyle.org) for guidance.

For manuscripts written in French and German, punctuation styles should follow the usual format of these languages and should be consistent in the text, footnotes and bibliography.

Unicode and Non-Roman Fonts

Whenever possible, all non-standard fonts (*e.g.* transliteration, hieroglyphs, Greek, Coptic, Arabic, Hebrew) should be supplied along with the manuscript.

In addition, all fonts should be embedded in Word by selecting “Tools” on the standard toolbar, then click “Options.” Select the “Save” tab and check the box for “Embed TrueType fonts.” Then save the document as you normally would.

Characters that do not appear in the standard Roman alphabet (*i.e.*, accented letters, diacritical marks) should be very plainly identified.

For the submission of manuscripts including other scripts, see the Brill guidelines and suggestions with regard to their use:

Arabic: brill.com/fileasset/downloads_static/static_fonts_arabic.pdf

Coptic: brill.com/fileasset/downloads_static/static_fonts_coptic.pdf

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Hebrew: brill.com/fileasset/downloads_static/static_fonts_hebrew.pdf;

Syriac: brill.com/fileasset/downloads_static/static_fonts_syriac.pdf



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Ancient Egyptian

Transliteration of Ancient Egyptian should follow the easily downloadable font systems available from (egyptologyarchive.com/p/fonts.html), *Lingua Aegyptia* Umschrift ([user.gwdg.de/~lingaeg/lingaeg-stylesheet.htm#Umschrift TTn](http://user.gwdg.de/~lingaeg/lingaeg-stylesheet.htm#Umschrift_TTn)).

A Coptic font is also available from CCER.

Several fonts, including Hebrew, Greek, and Coptic are available from SBL (sbl-site.org/educational/BiblicalFonts_SBLHebrew.aspx), and are highly recommended for use by authors.

Hieroglyphs

For hieroglyphs standard Egyptological fonts are acceptable for manuscript submission. Please submit lengthy passages as separate artwork in addition to the “in text” placement. Please note that for consistency hieroglyphic fonts may be re-done in copy-editing.

Italics, Bold and Underlining

Please italicize matter that is intended to be italicized. Please note that bold and underlined typeface are not used within the main text of the article.

Manuscript Structure

Wide margins of at least 2.5 cm (1 inch) are to be left on all edges of the page. The main text (abstract, body, appendices, *etc.*) must be double-spaced and numbered consecutively, while footnotes should be single-spaced and numbered consecutively.

Presentation

There should be a title page file with the full title of the article and the name, affiliation (institution name and country), and ORCID ID, followed by the abstract and a list of 3-5 keywords (separated by en-dashes).

The manuscript itself should have the title, abstract and keywords, but not any information that indicates who the author is, in connection with double-blinded peer review.

The manuscript file should be arranged in the following sequence: Main article (with footnotes), Appendices (if any), Tables (if any), Figures (if any), Bibliography and Figure captions. If figures are desired to be placed in text, please indicate where the figure should be placed by means of the figure caption.

Acknowledgements should be addressed as a non-numbered footnote by means of an * attached to the author's name on the title page.



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Abstract, Keywords and Biographical Note

Authors should include an abstract of approximately 150 words, 5-8 keywords (separated by en-dashes), as well as a brief biographical note about the author(s).

Titles, Subtitles and Headings

Titles, subtitles and text subheadings should be selected for succinctness and interest.

Title casing should be used in English chapter titles and headings. This means that most words are capitalized (and always the first word and the last word), except: articles (*a, an, the*); conjunctions such as *and, but, for, if, or* and *nor*; all prepositions; the words *to* and *as*; parts of proper names that are lower case, such as *van* and *de*.

Contributors are encouraged to use two levels of subheadings, flush left.

H1 Should Be Bold

The text.

H2 Should Be Bold Italics

The text.

H3 Should Be Roman

The text.

Abbreviations

Use BCE and CE (rather than BC and AD). Italicize common abbreviations such as *c.* (not *ca.*); *cf.*; *e.g.*; *et al.*; *etc.*; *i.e.*

Abbreviation of Organization Names

Well-known acronyms such as the US, UN may be used. Only provide an abbreviation when the name appears more than once. The full name should be given at first mention with the capitalized abbreviation in parenthesis; OECD, AU, UNESCO. All acronyms should be done in small caps.

Body and Treaty Names

Use the complete name for the first citation, and after, the more familiar version: Commission of the European Union; thereafter, the European Commission.

Quotation Marks

Direct quotations of fewer than twenty-five words should be enclosed in double quotation marks (“ ”)



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and be placed in the text. Double quotation marks should also be used for titles of articles from journals and reference works. Single quotation marks (‘ ’) are only used to enclose words and phrases within double quotation marks. Single quotation marks should not be used within the text to place emphasis on a word or phrase – use double quotation marks or italics for this purpose. For English manuscripts, foreign language styles are adapted to American English style, except where found within original bibliographical or quoted references (*e.g.* German „...“ or French « ... »).

Block Quotations

Lengthy quotations should be included as a block quotation; preceded by a colon and a line space, indented and then followed by a line space. Do not use italics or quotation marks.

Dates

30 August 2020.

Foreign Words and Phrases

Words in common usage such as elite and détente are in roman, terms such as *coup d'état* should be italicized.

Historic Periods

Capitalize both terms when discussing periods of history: Fourth Dynasty; Predynastic Period; Roman Empire, *etc.*

Hyphens

Hyphens are used in prefixes, attributive use (“well-known” author), when two “e”s are together (re-establish) and for fractions (one-third). A figure dash is used for page numbers (1-25). Use em-dash without spaces to separate text (*e.g.* not—as one might expect—for lack of trying).

Lists

Lists should be used for long or complex items, introduced by a colon and line space. Use bullet points, starting each item with a capital letter, and then closed by a full stop, and followed by a line space.

Numbers

Spell out numbers (cardinals and ordinals) to twenty, thereafter use numerals, except at the beginning of a sentence. Do not mix words and numbers (use “from 6 to 60”, “from 1st to 60th”). Do not superscript ordinal endings. Spell out numbers used with century or millennium (twentieth century; fourth millennium). For dynasties, two options are possible: Fourth Dynasty or Dynasty 4; Twenty-Fifth



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Dynasty or Dynasty 25. Be consistent with whichever option is chosen. If Roman numerals are required, *e.g.*, for plate numbers, place them in small caps.

Region Names

Use lower case for general regions, or areas such as northern Europe, but the West, the South. Capitalize terms referring to a definite area, region or country, South Africa, Northern Ireland, South Korea, South America.

Footnotes

Please use footnotes throughout the article; endnotes will be converted to footnotes in copy-editing. Notes should be numbered consecutively throughout the text and follow any punctuation marks, such as a period or comma, within the text. References should be included within the notes. Take care as to ensure that each footnote reference appears in the appropriate position in the text.

For manuscripts written in English, formatting should follow the American English style of punctuation, whereas manuscripts written in French and German should follow their normal punctuation styles throughout.

Footnotes should be in the following format:

Author's surname, abbreviated *book* / "article" / "book contribution" title, pages:

1. Article in journal or edited book: Doe, "The Article I Wrote (or abbreviated form)," pages.
2. Book or Edited Book: Doe, *et al.*, *The Book We Wrote* (or abbreviated form), pages.
3. MA or PhD: Doe, *The Dissertation I Wrote* (or abbreviated form), pages.
4. Website: Doe / Website Name, "The Article I Wrote / Relevant Page Header," website.
5. Unpublished/Forthcoming article or book: Follow appropriate guidelines above, substituting "Unpublished/Forthcoming" for page numbers as appropriate.

Note that if the citation is to the entire book or article, page numbers should not be included.

Bibliography

The bibliography should be in the following format (and should contain all references cited in the manuscript):

1. Article in journal: Doe, J. "The Article I Wrote." *JEGH* 1 (date): page numbers.
2. Article in book: Doe, J. "The Article I Wrote." In *The Book We Wrote*, J. Doe and J. Doe, page numbers. Series Information. Place: Publisher, Year.
3. Article in edited book: Doe, J. "The Article I Wrote." In *The Book They Edited*, eds. J. Doe and J. Doe, page numbers. Series Information. Place: Publisher, Year.
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5. Edited Book: Doe, J. and J. Doe, eds. *The Book We Wrote*. Series Information. Place: Publisher, Year.
6. MA or PhD: Doe, J. *The Dissertation I Wrote*. MA / PhD Dissertation. Institution, date.
7. Website: Title of Website. "The Article I Wrote / Relevant Page Header." Accessed January 1, 2021. Specific URL.
8. Unpublished/Forthcoming article or book: Follow appropriate guidelines above, substituting "Unpublished/Forthcoming" for journal information (journal article) or publication information (book article or book).

Note, multiple citations by the same author should be listed alphabetically by title.

Helck, W. *Historisch-biographische Texte der 2. Zwischenzeit und neue Texte der 18. Dynastie*. Wiesbaden: Harrasowitz, 1975.

Helck, W. *Zur Verwaltung des Mittleren und Neuen Reichs*. Probleme der Ägyptologie 3. Leiden/Köln: Brill, 1958.

Please note that multiple places of publication should be in the following format:

same publisher: London/New York: Publisher

different publisher: London: Publisher; New York: Publisher

Bibliographical Abbreviations

The *JEH* uses a standard set of abbreviations in citations. However, please include an Abbreviations list with full bibliographic information for non-bibliographic and commonly abbreviated citations. These types of abbreviations include, for example, CT (Coffin Texts); *KRI* (Kitchen, Ramesside Inscriptions); *LD* (Lepsius Denkmäler); P. Chester Beatty; PM (Porter & Moss); *Wb* (Wörterbuch).

In general, journal titles are standardly abbreviated, unless it is a single word or a journal unlikely to be familiar to readers. Series titles are likewise abbreviated. Standard reference works may also be abbreviated, with title abbreviations italicized (e.g. *LdÄ* I, 118; *Wb* II, 41.13; *Urk.* IV, 319.3-10), and those using or incorporating authors with the names in plain text (e.g. PM I.1², 188 (3) [or TT92, PM(3)]; *KRI* III, 164.11-165.5; *LD* III, 162).

The full bibliographic information for the reference abbreviations, as well as any uncommon journals, should be listed at the top of the bibliography under the heading *Abbreviations*.

Figures and Captions

Authors are urged to utilize only as many images and figures as are absolutely necessary to illustrate the article. For each article 5-7 illustrations are generally appropriate. Images should be provided in electronic format. Line drawings should have a minimum resolution of 1200 dpi [dots per inch].

Photographs should have a minimum resolution of 300 dpi. The file format should be .TIF(F), .BMP or .EPS; a printout should always be supplied.



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Figure 1 Illustration details

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