



Instructions for Authors

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behaviour for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Online Submission

Matatu uses online submission only. Authors should submit their manuscript online via the Editorial Manager (EM) online submission system at: editorialmanager.com/MATA.

Double-Anonymous Peer Review

Matatu uses a double-anonymous peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page that includes the full title of the manuscript, the names and complete contact details of all authors, the abstract, keywords, and any acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not contain any information concerning author names, institutions, etc. Citations to the authors' own work should be in the third person. For the same reason, authors are advised to hold off on including acknowledgments until they finalise the manuscript for publication. The names of these files and the document properties should also be anonymised.

Tables, illustrations and other figures should also be uploaded as separate files.

Please note that the typesetting area of the journal is 11.5 x 18 cm, and ensure that all tables and illustrations fit this size. Also ensure that the dpi for any illustration is at least 300.

File Format

Please send source files such as .doc (word files), and not .pdf files.

Contact Address

To contact the editor, please e-mail: matatu.submissions@gmail.com

For technical help in uploading your manuscript, please visit the author tutorial or online help links given at the right side of the log-in window.

For questions concerning Editorial Manager, authors can also contact the Brill EM Support Department at: support-em@brill.com.



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Submission Requirements

Language

Contributors should follow the orthographic standard for British English. For special issues, American English will also be accepted at the request of the editors. Authors and Editors must ensure consistency throughout the special issue/within individual essays.

Unicode and Non-Roman Fonts

The Editors request the use of Unicode-friendly fonts only. For the complete list of Latin and IPA characters in Unicode:

brill.com/sites/default/files/special_scripts_list_characters_latin_and_ipa.pdf.

Length

Articles should not exceed 10,000 words (general and research articles) or 1,500 words for book reviews.

Tables and Illustrations

Please note that the typesetting area of the journal is 11.5 x 18 cm, and ensure that all tables and illustrations fit this size. Also ensure that the dpi for any illustration is at least 300.

Manuscript Structure

Articles that are submitted for initial consideration should be complete, including all notes, bibliographical references, tables, etc.

Do not use desktop publishing features such as justification, centring, or boldface.

The page format should be DIN A4. Set all four page margins at 2 cm. Use the simplest possible method of identifying sequence by page numbers.

Do not use headers or footers; they will be inserted later.

Please use Times New Roman 12pt font throughout (no other point size, no other font styles), with 1½-line spacing throughout the main text, and single spacing for set-off quotations, footnotes, and Works Cited.

Do not insert extra space between paragraphs. Instead, indent each new paragraph by 0.7 cm.

Use *italics* for emphasis, making sure that there are no over-runs onto adjacent areas (spaces, punctuation).

Do not type headings and titles in CAPITAL LETTERS.

Do not hyphenate words at the end of a line.

Title/Author

Begin a manuscript with the main title; place any subtitles on a separate line.



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Continue with author's name, and put the university affiliation on the line below, followed by the e-mail address.

Abstracts & Keywords

Place the heading Abstract below and provide an abstract of 150 to 200 words. Directly under the Abstract, put the heading Keywords, and list between 5 and 10 keywords.

Acknowledgements

Acknowledgements should be placed at the very end of the article, preceding the list of Works Cited.

Headings

Numbering headings and subheadings is encouraged.

1 The First Level Heading

1.1 The Second Level Heading

Quotations

Quotations of three lines (about thirty/forty words or longer) should be set off from the main text (1 cm in from Left Margin).

The exact spelling and punctuation of the original must be faithfully copied. However, if speech-marks in the original were in single quotation marks, change these to double quotation marks.

Set-off quotations should not have quotation marks around them, unless they contain conversation.

If material is to be left out, in running text or off-set quotations, mark omissions within a sentence and between complete sentences in square brackets with 3 dots [...]. Additional information such as page numbers should be inserted in (round) brackets:

(a) after longer, indented quotations, after the final period of the quotation:

No full-length general work on the South African short story has yet been published, and it is perhaps the sheer volume and diversity of South African short stories that has discouraged such a project. The heterogeneity of this corpus of work threatens to reduce a survey study to superficial and symptomatic readings of works, where discontinuities prevail over the tracing of connections and trends. (Mackenzie 12)

(b) after shorter, in-text quotations, before the period at the end of your sentence:

As Craig Mackenzie has stated, "no full-length general work on the South African short story has yet been published" (12). His own study is thus a valuable contribution.

Where quotations themselves include quoted material, use the sequence double quotation marks – single quotation marks. Use double quotation marks throughout for quoted material (e.g., poem- or story-titles and spoken or quoted words, comments or passages) and single quotation marks for general concepts, ironical formulations, and lexical / linguistic items referred to.



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Italics

Italics should be used for titles of books (including subtitles), plays, films, long poems, newspapers, journals (but not articles in journals), foreign-language terms, and the occasional emphasis.

Oxford Comma

In a listing with three or more components, set these out with a comma before the ‘and’, as in:

His favourite foods were tacos, enchiladas, beef noodles, and pork vindaloo.

In the fields of colonial, postcolonial, and transcultural studies.

Referencing Style

Matatu uses the footnote style of referencing according to the following format: author, date: page.

Please use your word-processing program’s footnote functions and use footnotes, not endnotes. Single notes should not exceed half a printed page in length.

Example:

Accordingly, it would be misleading to equate Soyinka’s “refus[al] to write plays that serve an explicit political function”¹ with political disinterest. As a “Nigerian of Christian upbringing and British education”² whose literary career unfolded against the backdrop of decolonisation, Soyinka’s life was (and, arguably, still is) directly affected by (the consequences of) colonialism.

Do not use the abbreviations *op. cit.* and *ibid.*, not even in cases where the page reference is the same.

Multiple running references to the same book: Repeated footnote references to the same source should be avoided.

With the very first instance where a page reference is to be provided in an essay, insert a footnote number in the running text or indented quotation. In the corresponding footnote, add “Further page references are in the main text”. Thereafter, put the page references directly in the text:

Example:

Holcroft mourns this population’s lack of spirituality and describes himself as “trying to decide [...] whether or not New Zealand is engaged in the task of shaping a soul” (17). In looking for “some deeper impulse within the nation’s life” (17), he assumes the existence of “an essential New Zealand” (71); creative writers should discern “the truth of life in this country” (29), as their “receptive and sensitive mind[s]” set them apart from “the man in the street” (84).

¹ Gikandi, 2003: xiv.

² Whitaker, 1992: 201.



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Works Cited (Reference List at the End of the Article)

Every work cited in running text or footnotes must be listed in the Works Cited at the end of the essay. Here, always provide the first and last page numbers (page-span) of articles in periodicals and of essays in collections cited.

Books and articles by, or edited by, a single author should be arranged in chronological sequence. With multiple author- or editorship, use "&," not "and," before the last name.

US states should be indicated in the two-letter zip-code form **without comma before** (Cambridge MA; Ithaca NY).

When providing volume and number with periodical issues, express "volume 5, number 2" as 5.2, "volume 5, numbers 3 and 4" as 5.3–4, with no preceding comma.

When providing page-numbers for articles or for essays in books, use a colon consistently with full references (**not** a comma or "p/pp")

Examples:

Cooppan, Vilashini. 2009. "Memory's Future: Affect, History, and New Narrative in South Africa." *Concentric: Literary and Cultural Studies* 35.1: 51–75.

Gikandi, Simon. 1996. *Maps of Englishness: Writing Identity in the Culture of Colonialism*. New York: Columbia University Press.

Gikandi, Simon. 2003. "Introduction," in *Death and the King's Horseman*, edited by Simon Gikandi. New York: W.W. Norton & Company, vii–xxiv.

Gikandi, Simon. 2017a. "Dedan Kimathi, the Floating Signifier." *The Trial of Dedan Kimathi: Hidden Archives and Critical Engagements*, edited by Julie MacArthur. Athens OH: Ohio University Press, 2017: 317–338.

Gikandi, Simon, 2017b. "Cultural Translation and the Task of Writing: The Example of Chinua Achebe." *Illuminations on Chinua Achebe: The Art of Resistance*, edited by Mĩcere Gĩthae Mũgo & Herbert G. Ruffin II. Trenton NJ: Africa World Press, 27–44.

Gikandi, Simon & Evan Mwangi, eds. 2007. *The Columbia Guide to East African Literatures in English Since World War II*. New York: Columbia University Press.

Starobinski, Jean. 1971. "The Style of Autobiography." *Literary Style: A Symposium*, edited by Seymour Chatman. New York: Oxford University Press, 285–296.

Whitaker, Thomas R. 1992. "Wole Soyinka." *Post-Colonial English Drama: Commonwealth Drama since 1960*, edited by Bruce Alvin King. New York: St. Martin's Press, 200–216.



Instructions for Authors

Figures and Tables

Figures and tables should be numbered with Arabic numerals, and cited consecutively in the text. Figures should be submitted as separate source files in .EPS, .TIF, or .JPEG format, in a size suitable for the typesetting area of the journal. The resolution of these files should be at least 300 dpi for half-tone figures, and 600 dpi for line drawings. Label figures: Name of contributor + the figure number (Stevens Fig. 1) and indicate in the manuscript where they are to appear (Fig. 1 here). For the reproduction of black and white (or coloured) illustrations, high resolution files (format: JPEG) are to be provided. A resolution of 300 dpi is sufficient for images of printed material (title pages, etc.).

Figures can be included in the running text of the article in order to indicate approximate desired placement, but all figures must also be sent to the Technical Editor as individual digital files. If the resolution permits, files can be sent by e-mail; if figures in high resolution exceed approx. 4 MB, they should be sent via the online service: www.wetransfer.com.

The figure captions can be pasted into the text; a list of figure captions is therefore unnecessary.

The text in a figure or table must be legible, and should not be smaller than corps 9. The size of this lettering for any text in a figure or table should be the same for all figures or tables in the manuscript.

Publication

Proofs

Upon acceptance, an article proof will be sent to authors by e-mail to check carefully for factual and typographic errors. At this stage in the production process, only minor corrections are allowed.

Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly.

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