Instructions for Authors

Scope

The aim of Mission Studies (MIST) is to enable the International Association for Mission Studies to expand its services as a forum for the scholarly study of Christian witness and its impact in the world, and the related field of intercultural theology, from international, inter-confessional and interdisciplinary perspectives.

Ethical and Legal Conditions

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Prior to submission, authors are encouraged to read the 'Instructions for Authors'. When submitting via the website, you will be guided stepwise through the creation and uploading of the various files. Authors also have the opportunity to suggest and oppose reviewers by submitting the names and (e-mail) addresses. The system automatically generates an electronic (PDF) proof, which is then used for reviewing purposes. All correspondence, including the editor's request for revision and final decision, is sent by e-mail. Tables, illustrations and other figures should also be uploaded as separate source files.

Double-blind Peer Review

Mission Studies uses a double-blind peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page which includes the full title of the manuscript plus the names and complete contact details of all authors. This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not
contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymized.

**Contact Address**
For any questions or problems relating to your manuscript please contact the Editor at editor@missionstudies.org. For questions about Editorial Manager, authors can also contact the Brill EM Support Department at em@brill.com.

Book reviews should be sent to the book reviews editor at bookreviewmissionss@gmail.com.

**Manuscript Submission Requirements**

*Mission Studies* accepts unsolicited manuscripts, and particularly encourages articles from IAMS members. Manuscripts become property of *Mission Studies* and may be edited as necessary. Unaccepted manuscripts will not be returned.

**Language**
Manuscripts can be submitted in (American) English. Spelling should be consistent throughout. English spelling follows the latest edition of Webster's *New Collegiate Dictionary*. Inclusive language should be used.

**Length**
Articles should be between 6,000 and 10,000 words in length, typed double spaced. Book reviews are from 300 to 600 words, including the bibliographical information at the beginning of the review.

**Capitalization**
Capitalization of words should be done sparingly. Do NOT capitalize “church,” “gospel,” “mission.” DO capitalize “Catholic Church,” “Lutheranism,” etc.

**Foreign Words**
Foreign words – except proper names and places – should be italicized (e.g. *Sitz in Leben, missio Dei*).
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Manuscript Structure

Abstract and Keywords
After the author affiliation there should be a one-paragraph abstract (100 to 150 words) followed by up to eight keywords.

Biographical Note
A brief biographical statement with an institutional affiliation in telegram style is also required.

Headings
Headings are numbered and should be flush left:
1 This is the First Level Heading

Footnotes
Use footnotes, not endnotes. Lengthy notes are to be avoided.

Bible Citations
Bible citations are placed in the text – e.g. (Gal 3:10).

References
For references Mission Studies follows the internationally recognized “Anthropological Style: references are placed in the text in parentheses, with author's family name, year and page number(s) – e.g. (Author 2017: 22-35).

Reference List
All articles must also contain a bibliography at the end that provides all titles mentioned in the text (but only titles that are referred to in the article). References will be listed alphabetically according to the family name of the first author. If there is more than one citation, then the oldest should be placed first. Please apply the following style for references (an amended version of Harvard Style) in order to enable Crossref according to the following examples:

Book
Author, Alice (2017). The Title of the Book. Location: Publisher.

Book in Translation
Mission Studies
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Edited Book
Author, Alice, and Author, Bert C., eds. (2018). The Title of the Book. Location: Publisher.

Book Chapter

Journal Article
For journal articles, if a doi number is available, please insert it. DOI 10.1163/1234567X-12345678.

Other
For matters not covered and for further information, consult with the editor of Mission Studies.

Quotations
Quotation marks (”) should be used for quotations unless they exceed 4 lines, in which case the quotation should be indented. Original spelling should be retained in quotations.

Book Reviews

Book reviews are solicited but unsolicited reviews from IAMS members are also considered. Book reviews are from 300 to 600 words, with everything double spaced, including the bibliographic information at the beginning of the review and reviewer information at the end of the review.
Begin with complete bibliographical information on the book: name of author or editor(s), translator (if applicable), complete title (italicized), edition (if applicable), series (if applicable), place of publication, publisher, date, pages (Roman for front matter, then Arabic for the main contents), price (in US Dollars).
Example:

Emma Wild-Wood and Peniel Rajkumar, eds.

Generally, the review should include five elements:
1. Situation of the book within the current literature on the subject
2. Identification of the author or editor
3. A brief synopsis of the contents
4. Critique of the organization, substance and style of the book
5. Identification of the intended audience (if this is not already clear)

At the end of the review, the reviewer should use three lines for identification:

- The reviewer's name
- The institution with which the reviewer is associated, and / or the city and country from which the person writes.
- The reviewer's email address. e.g.:

  John M. Jones
  Fictional Institute, City, Country
  john.jones@emailaddress.com

If you have a question, you can consult a past issue of Mission Studies or email the book review editor Atola Longkumer, bookreviewmissionss@gmail.com

Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to authors by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly.

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