



Instructions for Authors

Scope

The aim of *Mission Studies* (*MIST*) is to enable the International Association for Mission Studies to expand its services as a forum for the scholarly study of Christian witness and its impact in the world, and the related field of intercultural theology, from international, inter-confessional, and interdisciplinary perspectives.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Online Submission

For articles, the Journal now uses online submission only, also for book review submissions. Authors should submit their manuscript online via the Editorial Manager (EM) online submission system at: editorialmanager.com/mist.

First-time users of EM need to register first. Prior to submission, authors are encouraged to read the 'Instructions for Authors' and the EM instructions available by following the above link and clicking on the 'help' icon in the top left hand menu on the page. Online submission considerably shortens overall publication time. When submitting via the website, you will be guided stepwise through the creation and uploading of the various files.

Please upload source files (.doc, etc.) and *not* .pdf files.

For figures, please see below. Any figure files should be uploaded separately, and should have a high density of at least 300 dpi at a size suitable for printing.

The revised document is uploaded the same way as the initial submission. The system automatically generates an electronic (PDF) proof, which is then used for reviewing purposes. All correspondence, including the editor's request for revision and final decision, is sent by e-mail.

Double-blind Peer Review

MIST uses a double-blind peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page that includes the full title of the manuscript, the names and complete contact details of all authors, abstract, keywords, and any acknowledgement texts. This page will not be accessible to the referees. All other files (manuscript,



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figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the document properties should also be anonymized.

Contact Address

For any questions or problems relating to your manuscript please contact the Editor at: editor@missionstudies.org. For eventual questions about Editorial Manager, authors can also contact the Brill EM Support Department at: em@brill.com.

Manuscript Submission Requirements

Mission Studies accepts unsolicited manuscripts, and particularly encourages articles from IAMS members. Manuscripts become the property of *Mission Studies* and may be edited as necessary. Unaccepted manuscripts will not be returned.

Language

Manuscripts should be submitted in English.

Spelling should be consistent throughout.

English spelling follows the latest edition of Webster's *New Collegiate Dictionary*.

Inclusive language should be used.

Articles will be published in the language in which they are submitted unless previously arranged otherwise with the editors. Manuscripts will be edited accordingly.

Capitalization

Capitalization of words should be done sparingly. Do NOT capitalize "church," "gospel," "mission." DO capitalize "Incarnation," "Catholic Church," "Lutheranism."

Foreign Words

Foreign words –except proper names and places– in respective languages should be underlined or *italicized* (e.g. in English, *Sitz im Leben*; in all languages, *Missio Dei*).

Length

Articles should be approximately 6,000 - 10,000 words in length, typed double spaced.

Book reviews are from 300 to 600 words, including the bibliographical information at the beginning of the review.



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Manuscript Structure

Abstract and Keywords

After the author affiliation there should be a one-paragraph abstract (100 to 150 words) followed by up to eight keywords.

Biographical Note

A brief biographical statement with an institutional affiliation in telegram style is also required.

Headings

Headings should be used to break up the text.

1 The First Level Heading is Flush Left and Looks Like This

1.1 *The Second Level Heading*

Footnotes

Use footnotes, not endnotes. Lengthy notes are to be avoided.

Bible Citations

Bible citations are placed in the text – e.g. (Gal 3:10).

References

Mission Studies follows the internationally recognized “Anthropological Style”. References are placed in the text in parentheses, with author's family name, year and page number(s) – e.g. (Author 2021: 22-35)

Text Citations

References are placed in the text in parentheses, with author's last name, year and page number(s) – e.g. (White 1973: 1-42).

Reference List

At the end of the text, references will be listed alphabetically according to the last name of the first author. If there is more than one citation, then the oldest should be placed first, according to the following examples:

Author, Alice (1995). *The Title of the Book*. City: Publisher.

Author, Alice (2022). *The Title of the More Recent Book*. City: Publisher.

Book

Author, Alice (2017). *The Title of the Book*. Location: Publisher.

Author, Alice, and Bert Author (2017). *The Title of the Book*. 6th ed. Location: Publisher, 1–10.



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Author, Alice (2017). *The Title of the Book*. [online]. Edition (if not first). Location: Publisher. [Date Viewed 24 May 2021]. Available from: DOI or URL.

Book in Translation

Weber, Max (1963). *The Sociology of Religion*. Translated by Ephraim Fischhoff. Boston: Beacon Press.

Edited Book

Schreiter, Robert J., ed. (1991). *Faces of Jesus in Africa*. Maryknoll, NY: Orbis Books.

Book Written or Edited by Several Authors/Editors

Pope-Levison, Priscilla, and John R. Levison (1992). *Jesus in Global Contexts*. Louisville, KY: Westminster / John Knox Press.

Scherer, James A., and Stephen B. Bevans, eds. (1992). *New Directions in Mission and Evangelization 1: Basic Statements 1974-1991*. Maryknoll, NY: Orbis Books.

Book Chapter

Burrows, William R. (1996). "A Seventh Paradigm? Catholics and Radical Inculturation." In Willem Saayman and Klippes Kritzinger, eds., *Mission in Bold Humility*. David Bosch's Work Considered. Maryknoll, NY: Orbis Books, 121-138.

Journal Article

Peacock, James (1996). "Anthropology and Missionaries: A Commentary." *Missiology: An International Review* 24, 2: 163-165.

For journal articles, if a doi number is available, please insert it. E.g.

Author, Alice (2015). "Title of the Article." *Journal Title* [online]. 12 (1), 163-165. [Viewed 5 October 2015]. Available from: DOI 10.1111/j.1540-5931.2006.00203.x)

Other

For matters not covered and for further information, see the latest edition of *The Chicago Manual of Style* (chicagomanualofstyle.org/home.html; Chicago: University of Chicago Press), or consult with the editor of *Mission Studies*.

Quotations

The original spelling should be retained in quotations.



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Book Reviews

Book reviews are solicited but unsolicited reviews from IAMS members are also considered. Book reviews are from 300 to 600 words long, with everything double spaced, including the bibliographic information at the beginning of the review and reviewer information at the end of the review.

Begin with complete bibliographical information on the book: name of author or editor(s), translator (if applicable), complete title (italicized), edition (if applicable), series (if applicable), place of publication, publisher, date, pages (Roman for front matter, then Arabic for the main contents), price (in US Dollars or EUR).

Example:

Emma Wild-Wood and Peniel Rajkumar, eds.

Foundations for Mission. Regnum Edinburgh Centenary Series 13. Oxford, Regnum Books International, 2013. Pp. vi + 309. \$39.00.

Generally, the review should include five elements:

1. Situation of the book within the current literature on the subject
2. Identification of the author or editor
3. A brief synopsis of the contents
4. Critique of the organization, substance and style of the book
5. Identification of the intended audience (if this is not already clear)

The review should conform to the author guidelines for *Mission Studies*, as posted on the Brill website at brill.com/files/brill.nl/specific/authors_instructions/MIST.pdf.

At the end of the review, the reviewer should use three lines for identification:

- The reviewer's name
- The institution with which the reviewer is associated, and / or the city and country from which the person writes, and the email address of the author. e.g.:

José M. DeMesa

East Asian Pastoral Institute, Manila, Philippines

jose.demesa@eapi.edu.ph

If you have a question, you can consult a past issue of *Mission Studies* or e-mail the book review editor, Atola Longkumer: bookreviewmissionss@gmail.com.



Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to authors by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed.

Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proof corrections should be returned promptly.

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Consent to Publish

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