



Instructions for Authors

Scope

Published continuously since 1919, the *New West Indian Guide* (NWIG) is the oldest scholarly journal on the Caribbean, featuring English-language articles in the fields of anthropology, art, archaeology, economics, geography, geology, history, international relations, linguistics, literature, music, political science and sociology, and includes the world's most complete review section on Caribbean books - covering some 150 books each year. NWIG is a peer-reviewed journal and regularly publishes contributions by authors in Brazil, Canada, Colombia, France, England, Germany, Guyana, the Netherlands, Suriname, the United States, and Venezuela, as well as every part of the insular Caribbean.

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Instructions for Authors

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Submission Requirements

Language

The author is expected to ensure that his/her contribution is written in grammatically and stylistically correct American English. For spelling and punctuation, please consult the latest edition of *The Chicago Manual of Style* (University of Chicago Press) and *Webster’s Third New International Dictionary*. Authors whose first language is not English are strongly encouraged to have their texts checked for grammar, spelling, and style before submitting their final versions.

Length

Articles may not exceed 12,000 words, including notes and bibliography (about 25 pages in print).



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Manuscript Structure

General

All contributions (articles) should be double-spaced throughout, with ample margins.

For all other matters than those given below, please consult the latest edition of the *Chicago Manual of Style*.

Abstract and Keywords

The article must contain an *abstract* of about 150 words and 2-6 keywords.

Headings

Format headings as follows:

- 1 **The First Level Heading**
- 1.1 *The Second Level Heading*
- 1.1.2 The Third Level Heading

Text Citations

Source citations should be included in the text in parentheses, and should indicate author's last name, date of publication, and (if relevant) page numbers – e.g., (Teenstra 1842:12). If there are more than 3 references, please use footnotes.

References

Full bibliographical information should be listed at the end of the article as References, as follows below. Please be as complete as possible. Archival, newspaper, and internet sources should be placed in notes, not in the bibliography.

Books

TEENSTRA, M.D., 1842. *De neger-slaven in de kolonie Suriname en de uitbreiding van het christendom onder de heidensche bevolking*. Dordrecht: Lagerweij.

Chapters in Edited Books

BASTIDE, ROGER, 1974. The Present Status of Afro-American Research in Latin America. In Sidney W. Mintz (ed.), *Slavery, Colonialism, and Racism*. New York: Norton, pp. 111-23.



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Edited Books

WHITTEN, NORMAN E., JR. & JOHN F. SZWED (eds.), 1970. *Afro-American Anthropology*. New York: Free Press.

Journal Articles

HERKOVITS, MELVILLE J., 1931. On the Provenience of the Portuguese in Saramacca Tongo. *West-Indische Gids* 12:545-57.

At the end of journal references, please also insert the DOI number, whenever available.

Upon acceptance, a more detailed list of editorial guidelines will be made available.

Dates

May 5, 1978

May 1954

1880s

1966-67

Seventeenth-century spelling persisted into the eighteenth century

In September 1854, she

Mid- 1980s

Quotations

Quotations, emphasized or so-called terms should be placed in the text between double quotation marks (“ ”). Incomplete quotations should be given as follows: “That in all this time ... he had not seen such a mess”. NO BRACKETS!

Varia

Percent, not %

United States = noun, single

U.S. = adj.

Chapter 4, not Chapter Four

Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to authors by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original

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manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly. If proofs are not returned in time, the editors will send their own corrected proofs to the printers.

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