BRILL

Instructions for Authors

Scope

Russian Politics (*RUPO*) is an international, peer-reviewed journal examining the scholarship of intersections between on the one hand, Russian studies, and on the other hand Politics, Law, Economics and Russian history. This journal will feature a diverse range of perspectives through its editorial board in order to encourage a transnational and global study of Russian Politics. This approach involves the study of Russian politics as a broad system of human experience, social changes, statecraft and global political tendencies, which enhances the authentic value of the journal among those already existing. The professional composition of the editorial board which is represented by editors insistently assigned for their expertise in this field of science and politics will guarantee qualitatively good contributions to each volume of *RuPo*. The journal's focus on a broad definition of Russian politics copes with the demand of global scholarship which finds itself confronted with different social, cultural and legal meanings of politics and statecraft in and of the Russian Federation. This approach allows for contributions concerned with Russian politics in different times and places, inside and outside the national borders of the Russian Federation, which clearly relates to the political situation the country is situated in after the decline of the Soviet Union.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

Submission

Contributions to the Journal should be sent to the Editor-in-Chief by e-mail to: c.z.ross@dundee.ac.uk.

File Format
In any word processor: save and send the file in RTF format or Word .doc format. Use a Unicode-friendly font such as the Brill (brill.com/about/brill-fonts). If you use other fonts: send them along with the text file.

Submission Requirements

Language

Manuscripts should be written in English. Spelling (British or American) should be consistent throughout. See also the note on punctuation in quotations below. Where both -ise and -ize spellings are possible, the latter should be used, e.g. in standardize, italicize, realize; but note that exercise, circumcise, compromise and many other words must be spelled with -ise.

The text must be grammatically correct and in good literary style.

Gender-inclusive language should be used; e.g. "the reader" must generally be referred to as "he or she" or "she or he" (not "he/she" or "she/he"); "humanity," "people", etc. should be used rather than "man" as a generic term.

Transliteration

For transliteration from Cyrillic, please use the Library of Congress romanization table: loc.gov/catdir/cpso/roman.html.

Non-Roman Scripts and Non-English Accents

Use of Cyrillic and Greek quotations is allowed. In non-English texts, diacritical marks should be used as appropriate (e.g. in German, umlauts should always be used where required, rather than spelling with an extra "e"; however, the Ringel-ß may be rendered by "ss"). Capitalized letters in French should not be accented.

Length

Articles should generally consist of 7500-10000 words, book reviews: 1000-2000 words, review essays 2500-4000 words. Manuscripts should be complete, including all necessary footnotes, bibliographical references, tables, et cetera.

Manuscript Structure

General

Keep formatting to an absolute minimum. Consistently use either underlining only or *italics* only in your files to format the text to be typeset as italics. Mark every other layout element (e.g., block quotations, tables) in the print-out. Indent paragraphs with a single tab.

Articles should be typewritten, or in the form of a clear printout from a word-processor, on A4 or American-standard white paper, double-spaced (including footnotes, which should preferably appear at the bottom of the page), and on one side of the paper only.

Instructions for Authors

Abstract and Keywords

On the first article page, after the author's name and affiliation there should be an abstract or summary of the article in not more than 150 words. Four to eight keywords should be provided and placed below the abstract.

Headings

Headings should be flush left, in **bold** and preferably unnumbered.

Quotations

Quotations of more than four lines, which will be set as indented text in smaller type and line spacing, should not be preceded and followed by quotation marks, and should be double-spaced. British and American styles are both acceptable: British style uses single quotation marks for the first level of quotation and double quotation marks for quotations within quotations.

American style uses double quotation marks for the first level of quotation and single quotation marks for quotations within quotations. Note that in British-style quotations, punctuation appears outside the quotation marks, unless an entire sentence is being cited; in American-style quotations, punctuation appears within the quotation marks.

Footnotes

Notes will be typeset as footnotes rather than endnotes. A note number may be used only once: sub-numbering of notes (e.g., note 30a) is not acceptable. Footnotes should follow the *Chicago Manual of Styl*e, 15th edition. Footnotes should be double-spaced.

Books

Books must include names of publishers. If no publisher or no date of publication is known, use n.p. or n.d.

> First name Last name, Title in Italics (City: Publisher, date), 25-81.
> Ibid., 123-25 (use Ibid for an immediate reference to the same work).
> Vladimir Gel'man, *Authoritarian Russia: Analyzing Post-Soviet Regime Changes* (Pittsburgh, pa: University of Pittsburgh Press, 2015).
> A. Kynev, A. Lyubarev, and A. Maksimov, *Regional'nye i mestnye vybory 2014 goda v Rossii v usloviyakh novykh ogranicheniy konkurentsii* (Moscow: Fond Liberal'naya Missiya, 2015): 9.

Use a shortened title for a later reference to the same book, e.g.:

> Last Name, *Shortened Title*, 125-26.
> *Op.cit* and *loc.cit* should not be used.
> Editor: First Name Last Name, *Title in Italics*, ed. First Name Last Name (City: Publisher, Date), 381-402

Edited Book

> Alexander Kynev, "Combating the Opposition: United Russia's Electoral and Partly Reforms 2012-12", in Cameron Ross ed., *Systemic and Non-Systemic Opposition in the Russian Federation. Civil Society Awakens?* (Farnham: Ashgate, 2015): 139-52.

Multivolume Work

> First Name Last Name, *Title in Italics*, 5 vols. (City: Publisher, Dates), 3: 100-104

Journal Article

If a doi number is available, please insert it.

> First name Last name, "Title of article," *Journal Title in Italics* 94, no. 3 (Fall 2007): 246-51.
> Regina Smith, "Building State Capacity from the Inside Out: parties of Power and the Success of the President's Reform Agenda in Russia", *Politics and Society* 30, no 4 (2002): 555–578.

Newspaper Article

> Sergei Guriev and Aleh Tsyvinski, "Ot repressii k repressiyam", *Vedomosti*, 31 July 2012, http://www.vedomosti.ru/opinion/articles/2012/07/31/ot_repressij_k_repressiyam (accessed 21 June 2015).

Archives

> *Full Title of Archive* (*RGADA*), and in italics *f.* 1609, *op.* 1, *l.* (or) *ll.* 6-7.

References to document numbers and their pages should read first the page followed by the number in parenthesis: *ASEI*, 25 (no. 6).

Pagination

Do not use p. or pp. Volume numbers are followed by a colon and page.

Numbers ending in multiples of 100, use all digits: 100-102; 1200-1213

Numbers in 101 through 109, 201 through 209, etc.: 101-2, 1201-13

Citations in Text and Notes

Use the s*ocial-scientific style*, in combination with a separate bibliography in the social-scientific style (see below).

References in text: (von Rad 1975: 57) (Reploh 1969; Rohrbaugh 1987: 103–19) (Dewey 1989: 1 n. 2).

Bibliography

A Bibliography is not necessary but when used should follow *The Chicago Manual of Style.*

Book

Last Name, First Name. *Title in Italics*. City: Publisher, Date.

Journal Article

Last Name, First Name. "Title of Article." *Title of Journal in Italics.* 94, No. 3 (Fall 2019): 235-84. DOI: 10.163/423904829-23

Figures

Illustrations and photos, should be submitted in .tiff or .jpg format, scaled at 100%, resolution at least 300 dpi (600 dpi is preferred). Number the files and clearly mark the spot where the photo should be inserted ("insert ill. 2"). Provide the captions at the very end of the article.

Publication

Proofs

Upon acceptance, a PDF of the article proofs will be sent to the author by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly. The page proofs are read by the editor. The publisher reserves the right to charge authors for changes to proofs other than corrections of compositor's errors.

E-offprints

A PDF file of the article will be supplied free of charge by the publisher to authors for personal use. Brill is a RoMEO yellow publisher. The Author retains the right to self-archive the submitted (pre-peer-review) version of the article at any time. The submitted version of an article is the author's version that has not been peer-reviewed, nor had any value added to it by Brill (such as formatting or copy editing). The Author retains the right to self-archive the accepted (peer-reviewed) version after an embargo period of 12 months. The accepted version means the version which has been accepted for publication and contains all revisions made after peer reviewing and copy editing, but has not yet been typeset in the publisher's lay-out. The publisher's lay-out must not be used in any repository or on any website (brill.com/resources/authors/publishing-books-brill/self-archiving-rights).

Instructions for Authors

Consent to Publish

Transfer of Copyright

By submitting a manuscript, the author agrees that the copyright for the article is transferred to the publisher if and when the article is accepted for publication. For that purpose the author needs to sign the **Consent to Publish** which will be sent with the first proofs of the manuscript.

Open Access

Should the author wish to publish the article in Open Access he/she can choose the Brill Open option. This allows for non-exclusive Open Access publication under a Creative Commons license in exchange for an Article Publication Charge (APC), upon signing a special Brill Open Consent to Publish Form. More information on Brill Open can be found on brill.com/brillopen.