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*Instructions for Authors*

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## Scope

*Society & Animals* (*SOAN*) publishes studies that describe and analyze our experiences of nonhuman animals from the perspective of various disciplines within the social sciences (e.g., psychology, sociology, anthropology, political science), humanities (e.g., history, literary criticism) and the natural sciences (e. g., cognitive ethology, comparative psychology, sociobiology). The journal specifically deals with subjects such as human-animal interactions in various settings (animal cruelty, the therapeutic uses of animals), the applied uses of animals (research, education, medicine and agriculture), the use of animals in popular culture (e.g., dog-fighting, circus, animal companion, animal research), attitudes toward animals as affected by different socializing agencies and strategies, representations of animals in literature, the history of the domestication of animals, the politics of animal welfare, and the constitution of the animal rights movement. The goal of the journal is to stimulate and support the emerging multi-disciplinary field of human-animal studies, which consists, broadly, of investigations of the ways in which nonhuman animals figure in our lives. Although emphasizing empirically based studies, the journal also publishes theoretical analyses, literature reviews, methodological contributions, and comments on relevant topics. The editorial board consists of over thirty scholars, professionals (e.g., animal assisted therapists; shelter, zoo, wildlife personnel, etc.), policy makers, and animal advocates. *Society & Animals* is unique in the breadth of subjects covered, methods of papers published, and diversity of scholarly disciplines represented. It is also unique in its encouragement of data-based discussion of ethical and policy issues in the current debate over the place of nonhuman animals in an increasingly human-centered world.

## Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers. Authors, editors, and reviewers should thoroughly acquaint themselves with Brill's publication ethics, which may be downloaded here: brill.com/page/ethics/publication-ethics-cope-compliance.

## Online Submission

*Society & Animals* now uses online submission only. Authors should submit their manuscript online via the Editorial Manager (EM) online submission system at: editorialmanager.com/soan. First-time users of EM need to register. Go to the website and click on the "Register Now" link in the login menu. Enter the information requested. During registration, you can fill in your username and password. If you should forget this username and password, click on the "send login details" link in the login section, and enter your e-mail address exactly as you entered it when you registered. Your access codes will then be e-mailed to you.

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When submitting via the website, you will be guided stepwise through the creation and uploading of the various files. There are seven steps in the processing of submitting your paper to SOAN via Editorial Manager:

*Screen 1: Article Type Selection*
Here you choose what type of article you are submitting:
– Research Article
– Viewpoints
– Commentary
– Letter
– Review (by invitation only)
– Review essay (by invitation only)
– Special issue (by invitation only)

*Screen 2: Attach Files*
You upload your manuscript at this point. You will do so using two files.
The first is the "title page" file. This should include the full title of the manuscript, abstract, keywords, author affiliation, corresponding author email address, funding information, and acknowledgments.
The second is the "manuscript" file. Please repeat your title at the top of the first page, but do not include the abstract, keywords, author, or funding information. Ensure your manuscript is fully anonymized, including the file name, document properties, and additional files like figures and tables.
The EM system will extract and prefill textboxes that include your title, abstract, and other information. So please make sure that the tile page file includes the Title (again), an abstract with the header "Abstract", keywords with the header "Keywords."
Please note that Titles are restricted to 15 words and abstracts to 150 words. You may use up to 8 keywords.

*Screen 3: General Information*
Select the section and managing/review editor to handle your manuscript. The options are:
– Humanities (Susan McHugh, smchugh@une.edu)
– Political Animals (Julie Urbanik, Julie.urbanik@gmail.com)
– Qualitative Social Science (Linda Tallberg, linda.tallberg@hanken.fi)
– Quantitative Natural or Social Science (Robert Mitchell, robert.mitchell@eku.edu)
– Review: Fiction and Literary Criticism (Sally Borrell, s.r.borrell@gmail.com)
– Review: Film (Pete Porter, pporter@ewu.edu)
– Review: Non-fiction (Corey Wrenn, corey.wrenn@gmail.com)
– Review: Non-fiction (Zoie Sutton, zoie.sutton@adelaide.edu.au)
– Review: Philosophy and Social Theory (Ralph Acampora, ralph.r.acampora@hofstra.edu)

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If your manuscript uses theories or methods from the traditional humanities (e.g., English Literature) select the "Humanities" section. If your manuscript is centrally about ethics, politics and policy, select the "Political Animals" section. If your manuscript is rooted in empirical qualitative or quantitative research, select either the "Qualitative" or "Quantitative" sections. If you are submitting a review of some sort, choose the appropriate "Review" option.

All reviews, review essays, special issues, and target articles are by invitation of or prior arrangement with one of the above editors. In this case, select the editor that is overseeing your submission.

*Political Animals Section Submission Guide*

The section is calling for ethical, political, and policy-related submissions that facilitate the shift to a more just and relational world between humans, nonhuman animals (hereafter animals), and their environments. We are interested in submissions that push the boundaries of what the 'political' means within the various disciplines that comprise Human Animal Studies (HAS) and what HAS can contribute outside of the academy. Given that this is an interdisciplinary journal, we welcome work from any disciplinary location (e.g., social, natural sciences, humanities, and arts) and/or methodological/theoretical approach (e.g., ontological, epistemological, methodological, critical theory). Submissions should provide a clear context and speak to our interdisciplinary audience.

While submissions are not limited to the following topics, these are our main areas of interest:

1. How are we, within HAS, understanding/exploring/challenging what the political means in the context of human-animal, animal-animal, and animal-environmental relations? Who should author the political and why? How can humans politically listen to and include other animals? How do animals listen to each other? We welcome submissions situated in the political turn related to: governance, membership in legal/political systems, the positive and negative rights that animals should have, recognizing the political agency of nonhuman animals, the limits of rights-based approaches, and potential bridge-building between critical theoretical-academic insights and policy/law, among others.

2. How does power structure human-animal relationships? How can we recognize and foreground the agencies, presences, and voices of different human and animal actors that are often marginalized through anthropocentric academic discourse, public narratives, and contemporary political/policy systems? Who (or what) counts and is discounted as a political actor/agent? Political Animals is keen to explore the ways in which power is unevenly distributed between species and individuals through biased policy agendas, with their ethical and ontological underpinnings that mediate and govern these. Authors are encouraged to suggest interventions and/or imagine alternatives (from everyday actions to state/global policy changes).

3. How are we, within HAS, responding to/reflecting upon current animal-related events (e.g., Covid-19, zoonotic and non-zoonotic disease epidemics, legal personhood decisions, momentary celebrities/tragedies, films/tv shows)? Political Animals is interested in publishing

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Commentaries and Viewpoints (see Instructions for Authors) that take explicit perspectives on current events to connect to public conversations around human-animal relations.

In all submissions, as much attention as possible should be granted to the animals themselves to foreground their singular perspectives and subjective lived experiences: describing what these are, what animals may desire, and how they indicate these preferences and interests. Authors are strongly encouraged to submit a cover letter with their submission providing a brief (~one paragraph) description of how they see their manuscript fitting into the Political Animals section.

*Screen 4: Review Preferences*
If applicable, let the editors know of referees who you do not want reviewing your manuscript. Reserve this for those bearing financial, theoretical, or associational conflicts of interests.

*Screen 5: Additional Information*
Fill out this required information completely. It covers affirmations of English proficiency, the use of the journal's APA style guide, and so forth. Please note that manuscripts must be thoroughly edited for adequate American English usage before submission to be considered for publication. Submissions with poor grammar, syntax, or spelling, or non-adherence to the journal's style will be returned to the author. Non-native speakers are therefore urged in the strongest possible terms to have their contribution corrected by a competent native speaker before submission. If needed, professional services are available for authors to purchase — e.g., www.aje.com; www.nativeenglishedit.com; www.editing.press.

*Screen 6: Comments*
Address any miscellaneous comments to the editors here.

*Screen 7: Manuscript Data*
Fill out this information completely, if it is not prefilled.

### Double-anonymous Peer Review
All manuscripts are refereed by the Board of Editors and outside referees. *Society & Animals* uses a double-anonymous peer review system, which means that manuscript author(s) do not know who the reviewers are, and that reviewers do not know the names of the author(s). When you submit your article via Editorial Manager, you will be asked to submit a separate title page that includes the full title of the manuscript, the names and complete contact details of all authors, the abstract, keywords, and any acknowledgement texts.
This page will not be accessible to the referees. All other files (manuscript, figures, tables, etc.) should not contain any information concerning author names, institutions, etc. The names of these files and the

document properties should also be anonymized. That is also why we ask you to carefully anonymize your submission.

### Revised Manuscript

If your manuscript is accepted for review, the manuscript is sent to several referees whose evaluation in conjunction with that of the editor will determine the next steps. It is here that manuscripts may be rejected, sent back for further work and resubmission, or recommended for publication with minor or major revisions.

Note that the editors may return or reject a manuscript before being sent for review if it fails for technical reasons (e.g., poor writing, not anonymized, incorrect formatting), if the manuscript is out-of-scope for the journal, or is an unsolicited review or special issue.

A revised document is uploaded the same way as the initial submission. The system automatically generates an electronic (PDF) proof, which is then used for reviewing purposes.

All correspondence, including the editor's request for revision and final decision, is sent by e-mail.

### Contact Address

For additional information or if you need help in uploading your manuscript, please visit the author tutorial or online help links given at the right side of the log-in window. For remaining questions please contact the editor, Dr. Kenneth Shapiro, at ken.shapiro@animalsandsociety.org.

For questions about Editorial Manager, authors can also contact the Brill EM Support Department at: support-em@brill.com.

### File Format

Upload your manuscript as source files in .docx format, and your images in .tif or .jpg formats. Do not use pages, .pdf, .png, or other file formats.

## Submission Requirements

### Types of Contributions

All submissions should use language that is accessible to the journal's interdisciplinary scholarly community. Research Articles and Viewpoints should directly discuss the paper's relation to findings, theory, and scholarly discussion in the current literature in the field and clearly constitute a contribution to the field.

We encourage submission of several types of manuscripts. These include:

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*Research Article* (7,000 words)

These articles share the results of original research that adds novel knowledge to the field. In keeping with our interdisciplinarity, this research may be founded on empirical data or theoretical analysis.

*Viewpoints* (4,000 to 7,000 words)

These articles are well-grounded in reason and evidence, and critically engage their subject matter while providing a distinctive point of view. As such, they are more rigorous than "opinion pieces."

*Commentary* (4,000 words)

A commentary is focused on contemporary events having either scholarly or social importance in the field. Events raising questions of scientific rigor, research integrity, ethical concern, cultural practice, or matters of politics and policy are some examples of subject matter suitable for a commentary.

*Letter* (800 words)

Letters are short responses to recent publication in *Society & Animals.* They provide a venue for immediate and constructive engagement in response to recently published items.

*Review* (1,000 words)

Reviews may be of books, films, symposia, or gallery showings and other events of importance to the field. They are shorter and more focused than review essays. *Reviews are by invitation of, or proposed to, the editors.*

*Review Essay* (4,000 to 7,000 words)

Review essays may be of books, films, symposia, or gallery showings, and other events of importance to the field. Instead of focusing on a single work, monograph, film, or the like, they situate the work within its broader field of discourse. This allows review essays to explore the presuppositions, worldviews, and implications of a work, while simultaneously bringing it into dialogue with other work that complements or contests it. *Review essays are by invitation of, or proposed to, the editors.*

*Special Issue* (generally 6 commonly themed articles)

A special issue is a collection of articles that takes up most or all of one issue of the journal. The articles are structured around a common theme and edited by one or more guest editors. For example, one might see a listing for "Special Issue: Outdoor Cats." *Special issues are by invitation of, or proposed to, the editors.*

*Language*

Manuscripts should be submitted using American English spelling.

See the *Merriam-Webster* for reference. See APA's guidance for the use of bias-free language when

speaking about human beings. "They" is acceptable as a singular pronoun. Racial and ethnic groups should be capitalized (e.g., Black).

Contributors should use language that is respectful of our relation to animals of other species. For example, use personal pronouns such as "he," "she," "his," "her," "who," "they," "them," and "whose" but not "its" or "which." In addition, use "nonhuman animals," "humans and other animals" (hereafter "animals"), "animals in the laboratory," "animals on farms," and "companion animal" (not "pet"). "Guardian," "keeper," or "caregiver" (not "owner") should be used.

### *Length*

While the length of manuscripts may vary, it should not exceed 7,000 words without the permission of the editor. This includes a manuscript's title, abstract, body, references, figures, tables, and the like.

## Manuscript Structure

All manuscripts should be typed double-spaced, with generous margins, and left justified.

The elements of the manuscript should be in the following order:

- Title
- Author, author's affiliation — department, institute and university, full mailing address, and corresponding author's e-mail address
- Abstract
- Keywords
- Body
- References
- Figure captions — figures should be uploaded as separate source files
- Tables (in Word format)

Footnotes are limited to three per manuscript, endnotes are not allowed.

How a manuscript's body is organized may vary, from traditional scientific ones using headings for Literature Review, Materials and Methods, Results, Discussion, and Conclusion, to other systems appropriate to the subject and in keeping with the best standards of scholarship. In all cases, break up large sections of text with headers to make the manuscript flow smoothly.

### *Titles*

Titles are restricted to 15 words. Use subtitles sparingly.

### *Abstract and Keywords*

Manuscripts should include a short abstract of 120 to 150 words maximum, as well as up to eight

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keywords. In the abstract, the active voice should be used, with no use of the first person ("I" or "we"). References and footnotes should not be cited in the abstract.

### Headings

Do not number headings. All headings are in title case. All headings are flush left.

**The First-Level Heading**

*The Second-Level Heading*

The Third-Level Heading

### Citation and References

The journal follows the *Publication Manual of the American Psychological Association,* 7th edition, with the exception of references to nonhuman animals noted in the Language section. For more guidance on APA style, see Purdue University's Online Writing Lab.

While style guides abound, two systems for referencing scholarship dominate. The author-date system of in-text citations and references is widely used in the natural and social sciences. The notes and bibliography system is used in many humanities and professional publications. *Society & Animals* uses the author-date system. If you use a notes and bibliography system in your writing, consider using a reference manager to automate its transformation into APA author-date style.

### Author-date System

The author-date system uses in-text citation with corresponding references at the end of a manuscript. The author's last name, year of publication, and page number, if any material is a quotation, are provided. These elements are enclosed in parentheses within the body of the manuscript. Variations occur for multiple authors, type of publication, and so on. For example:

> The nonhuman animals in the roadside circus freed themselves (Franz & Pri, 2005).
>
> The nonhuman animals in the roadside circus told their trainers they wanted to "go back to the jungle" as they fled (Tsang & Posner, 2005, p. 34).
>
> Chen et al. (2007) write:
>
> J.J. Jorge (personal communication, November 15, 2019) notes:

Note that personal communications are only cited in the text and are not included in the references. For references with two authors, use an ampersand (&) between their surnames; for more than two authors, use the first author's surname and add "et al." If et al. creates ambiguity, list as many authors as necessary to distinguish different citations, and then add et al. (Whalen, Jay, et al., 2004; Whalen, Yorke, et al., 2004).

### Reference List

All citations in the manuscript must appear in the reference list, and all references must be cited in the

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text. The references should be placed in an alphabetical list at the end of the article. For example:

*Article*
Emel, J. (1995). Are you man enough, big and bad enough: Ecofeminism and wolf eradication in the U.S. *Environment and Planning D: Society and Space*, *13*(6), 707-734. DOI: 10.1068/d130707.

*Book*
Fox, M. W. (2001). *Bringing life to ethics: Global bioethics for a humane society*. Albany, NY: State University of New York Press.

*Book Chapter*
Sapontzis, S. (1987). Saving the rabbit from the fox. In *Morals, reason, and animals* (pp. 229-248). Temple University Press.

*Edited Book*
DeMello, M. (Ed.). (2010). *Teaching the animal: Human-animal studies across the disciplines*. Lantern Books.

*Chapter in Edited Book*
O'Neil, J. M., & Egan, J. (1992). Men's and women's gender role journeys: A metaphor for healing, transition, and transformation. In B. R. Wainrib (Ed.), *Gender issues across the life cycle* (pp. 107-123). Springer.

*Dissertation*
Pivetti, M. (2005). *Natural and unnatural: Animal welfare and rights activists' representations of animals and animal biotechnology in Italy* (unpublished doctoral dissertation). University of Helsinki, Finland.

*Online Periodical*
Keim, B. (2018). In a democracy, does nature deserve a vote? *Anthropocene.*

*Website*
The Animals & Society Institute (https://www.animalsandsociety.org) is an excellent resource for students of human-animal studies.

## Figures and Tables

All illustrations, including figures, tables, photographs, and maps should be cited in the text and be followed by a placeholder after the first paragraph in which they are cited. Clearly mark in the text where each illustration needs to be inserted. This will be an approximate location, as exact placement can only

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be determined at the time of typesetting. Ensure that the illustrations are clearly numbered and that the same number is used in the text and the captions. Mark placement (in bold):

The trees surrounded the enclosure (Figure 1).

[**Place Figure 1 here**]

Illustrations should always be submitted as separate files and never pasted into a Word document, as the quality will decrease. The required formats are .tif or .jpg files that are least 300 dots per inch (dpi). Please consult an expert if you have trouble supplying these formats yourself. The editors cannot revise figures for you; however, Brill has paid graphic services available.

Always provide captions for your illustrations. Source information, copyright credits, and permissions should be placed in the captions. No copyrighted image may be used without documentation of permission being submitted to the publisher.

Large amounts of illustrative material may be gathered together in a plates section. Each panel should be defined in the same figure caption.

Color photographs and greyscale photographs should be scanned with a minimum resolution of 300 dpi (dots per inch) at 11 x 19 cm. (A small photograph scanned at 300 dpi cannot be enlarged without significant loss of quality!) Images downloaded from the Internet are not usable, they are usually only 72 or 96 dpi.

Maps and graphs (line drawings) should be scanned with a minimum resolution of 600 dpi at 11 x 19 cm. File names should always contain the illustration number.

Color illustrations in which information is presented in many different colors need to be printed in black and white. They should therefore display the relevant information correctly in different tones of grey. In some cases, this cannot be done. Information will be lost since the different tones of grey will not be clearly distinguishable. Therefore, in some illustrations, color may need to be converted to different types of hatching.

### *Tables*

Tables should contain short titles. All notes should appear at the bottom. All nonstandard abbreviations should be defined in the notes.

### *Italics*

Italicize titles of books, periodicals, and microfilm publications, foreign phrases, and words that could be misread. Do not use italics for emphasis, abbreviations, or for foreign phrases common in English.

### *Lists*

For items in a sentence, use lowercase letters enclosed in parentheses: (a) (b) (c).

For a vertical list, use Arabic numerals followed by a period and one space. Make sure the lists maintain parallelism.

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### *Numbers*

Spell out numbers under 10; but express numbers from 10 and above, both cardinals and ordinals, in figures.

Spell out any number that begins a sentence, title, or heading. Avoid beginning a sentence with a number.

### *Quotations*

Use double quotation marks (" . . .") to enclose material up to 39 words. Single quotation marks (' . . .') should be used to enclose material quoted within the quotation.

Indent quotations of 40 words or longer. Use double quotation marks for direct quotations within the block quotation.

# Publication

### *Acceptance and Proofs*

Once the article has been formally accepted by the journal, no additional edits can be made until a PDF of the article proofs have been sent to authors. Please check the PDF of the article carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed — no additional text, graphics, or references can be added.

Any other alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proof corrections should be returned within four working days to the copy editor, Aubrey Milatz: [aubrey.milatz@animalsandsociety.org](mailto:aubrey.milatz@animalsandsociety.org).

### *E-offprints*

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